



Binghamton-Johnson City JOINT SEWAGE BOARD



Ray L. Standish, P.E.
Gary Holmes
Edward Crumb

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

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MINUTES OF A SPECIAL MEETING OF THE BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD

Tuesday, December 22, 2016
Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman *Pro Tem*
Edward Crumb
Ronald Davis
Steve Andrew
Ray Standish
Gary Holmes

Also Present: Cathy Young, Superintendent (arrived at 4:16 PM)
Michele Cuevas, Confidential Secretary
Laura Lee Perkins, Transcriptionist

Guest: James A. Stoddard, Jr. HFC

Chairman George Kolba called the meeting to order at 4:03 PM. All (6) Board Members were present. Sign-in sheet was passed for signatures. Fire exits identified.

Board Members/attendees introduced themselves to Mr. Stoddard

Mr. Stoddard presented a review/lengthy and inclusive discussions regarding Haylor, Freyer & Coon's (HFC) 2017 Property, Casualty and Liability Insurance Proposal. Mr. Stoddard answered questions regarding the HFC proposal.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion for the Board to accept the HFC proposal dated December 15, 2016 for the 2017 Property, Casualty and Liability Insurance Program and authorize payment from the 2017 budget from the insurance line (J8130.54300); also subject to the Board updating the property coverage schedule.

Steve Andrew seconded the motion

Motion carried 6/0

The Board took no action with respect to a Terrorism Coverage Endorsement.

Charles Pearsall was instructed to send the final 2015 Audit to Johnson City: the Mayor, the Treasurer and the Deputy Treasurer.

Ray Standish made a motion for the Board to table the discussion regarding the revised 2015 Final Bill to the 01/10/2017 meeting.

Edward Crumb seconded the motion

Motion carried 6/0

Steve Andrew noted that the Plant has not had their health insurance Summary Plan Description updated since 2012; it would cost \$750 to \$850 to create a new Plan Document/SPD and \$250/year to update annually.

Steve Andrew made a motion for the Board to authorize a not-to-exceed fee of \$1,500.00 to have the Summary Plan Description brought up to date by Lifetime Benefits under the direction of Consultant Tom Surowka.

Gary Holmes seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to approve and ratify the Flow Credits for the Town of Vestal in accordance with their application(s).

Steve Andrew seconded the motion

Motion carried 6/0

Gary Holmes suggested that the Board might want to move the Plant's Administration offices as soon as possible – suggested Hillside Building as it is vacant. He is not sure when PC Construction is going to demolish the offices-building to make way for the Solids Handling facilities being designed.

Superintendent Young noted that, as has been the case in prior years, the Plant does not perform odor control during the winter months. Mr. Holmes suggested that Plant management look into presenting a plan to the Board for portable/temporary odor control (for example, trailer-mounted units) during the non-winter months while construction on the new odor control facilities is ongoing.

Steve Andrew made a motion for the Board to adjourn.
Ray Standish seconded the motion
Motion carried 6/0

Meeting adjourned at 5:32 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, Acting Engineer
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