



Binghamton-Johnson City
JOINT SEWAGE BOARD



Eugene Hulbert, Sr.
Gary Holmes
Edward Crumb

FINAL COPY

Stephen Andrew
George Kolba, Jr.
Ron C. Davis

**MINUTES OF A REGULAR MEETING OF THE
BINGHAMTON - JOHNSON CITY JOINT SEWAGE BOARD**

Tuesday, January 12, 2016
Conference Room, Office Building, JSTP

Members Present: George Kolba, Jr., Chairman
Eugene Hulbert, Sr., Vice Chairman
Edward Crumb
Ronald Davis
Steve Andrew VIA SKYPE
Gary Holmes

Also Present: Cathy Young
Charles Pearsall, Business Manager
Howard Reeve, Facility Engineer
Michele Cuevas, Confidential Secretary
Gerald Kennicutt, Asst. Comptroller, City of Binghamton
Chuck Shager, City of Binghamton Comptroller (arrived at 3:49 PM)
Ray Standish, P.E., City of Binghamton, Acting Engineer
Conrad Taylor, City of Binghamton Councilman
Marty Meaney, Village of Johnson City Trustee
Alfred Paniccia, Jr., Esq., Co-Counsel
John L. Perticone, Esq., Co-Counsel
Laura Lee Perkins, Transcriptionist

Guest: Jason Greene, GHD (arrived at 4:03 PM; exited at 4:25 PM)

Chairman George Kolba called the meeting to order at 3:02 PM. All Board Members and both legal counsel are present. Sign-in sheet passed for signatures. Fire exits identified.

Catherine P. Young, Superintendent
Binghamton-Johnson City Joint Sewage Treatment Facilities
4480 Vestal Road, Vestal, New York 13850
Phone: 607-729-2975 Fax: 607-729-3041
Email: bjcwwtp@stny.rr.com

Edward Crumb made a motion for the Board to approve the November 10, 2015 Regular Meeting minutes with the proposed changes as shown in the Board Member's folders.
Ronald Davis seconded the motion
Motion carried 6/0

Edward Crumb made a motion for the Board to approve the November 24, 2015 Special Meeting Minutes with proposed changes as shown in the Board Member's folders.
Ronald Davis seconded the motion
Motion carried 6/0

Edward Crumb made a motion for the Board to approve the December 8, 2015 Regular Meeting Minutes with proposed changes as shown in the Board Member's folders.
Ronald Davis seconded the motion
Motion carried 6/0

Gerald Kennicutt – presented the Financial Report

1/1/2015 Beg. Balance		
Checking	\$ 718,067.25	
Savings	<u>\$8,749,950.87</u>	
Total		\$ 9,468,018.12
12/31/15 Revenue YTD	\$20,129,768.42	
12/31/15 Disbursements YTD	<u>\$19,204,454.04</u>	
Balance		\$10,393,332.50
Checking	\$1,730,685.42	
Money Market	<u>\$8,662,647.08</u>	
		\$10,393,332.50

Charles Pearsall – presented the Business Manager's report:

The Board authorized the business manager to negotiate a pricing proposal for the 2015 Audit & A133 Reporting with the Grossman St. Amour and report back to the Board at the next regular meeting.

Cathy Young – presented the **SUPERINTENDENT'S REPORT**, a copy of which appears below:

(insert Superintendent's Report here)

**Superintendent's Report
January 12, 2016**

Violations and Significant Issues

Work on the proposed Consent Order language is ongoing.

Compliance

Date: December 2015 Average Flow	Influent 12.46mgd	Effluent	Average % Removal	Effluent Limit
CBOD	216	141	34.72%	Monitor
Suspended Solids	217	60	72.35%	Monitor
Other: Settleable Solids Max	15.0	0.06	99.60%	Monitor
Total Nitrogen	Nov 34.1	Nov 25.5	25.22%	Monitor
Chlorine	NA	1.69Max.	NA	2.0Max.
Avg. Temperature	14.7	14.9		
Solids Removed	Sept	Oct	Nov	Dec
Digested	0	0	0	0
Lime Stabilized	748.81	683.22	678.46	713.59
Total	748.81	683.22	678.46	713.59

Operations Summary, Construction and Related Issues

- The plant continues to operate in CEPT mode.
- We have taken one of our three chlorine tanks offline that appear to be leaking, and have recently had the tanks inspected. We are awaiting official results of the inspection at this time and evaluating operating strategies and repair options.
- We are working with Keystone to update the HVAC and roof design for TPS.
- MCC Replacement: This contract is in progress and plant staff continue to work with the engineers and contractors to facilitate progress.
- Flood Wall: This contract has been advertised for bid, bids were received and the contract was awarded by the City as Lead Agency last week.
- Compost Demo: Our attorney, John Perticone, continues to work with LeChase's engineer and our insurance company in efforts to maximize any insurance monies we may receive.
- BAF Rebuild: The secant wall contract has been advertised and awarded. The BAF rebuild has been advertised. There was a mandatory pre bid meeting and walk thru today, January 12, 2016.
- Digester Evaluation Status: Plant staff are working with GHD to complete additional leak testing. A copy of the specifications, contract, change orders, and associated paperwork was handed off to Jacobs for their review.
- The latest DEC Biological Susquehanna Stream Quality assessment has been completed and results are available on their website.

Other

- Request approval, advance and reimbursement for 5 days of Operator training in Morrisville.

- **Reminder: Joint Meeting with the City of Binghamton and JC Village Trustees on January 27, 4:30 pm.**
- **Water Quality Grant Update:** In order for the Board to relinquish the Water Quality Grant to the City as Lead Agency for the Project, a letter from the board needs to be submitted to the DEC indicating that is their intent. It was stressed that the project may not be modified and that the project must include all items that were in the original application.
- **A draft General Harassment and Violence Prevention Policy has been developed and it needs attorney review.**

It was noted that the DEC inspected all registered tanks at the Facilities and found no deficiencies.

Co-Counsel Perticone presented a brief update on the status of the Compost Facility fire insurance claim.

Stephen Andrew made a motion for the Board to pay a travel allowance of \$255.00 subject to settlement in accordance with the Travel Policy to a Plant employee to attend Operator III training in Morrisville, NY.

Edward Crumb seconded the motion

Motion carried 6/0

Edward Crumb made a motion for the Board to authorize the Chairman to sign a letter to the DEC requesting the transfer of the reimbursement Water Quality Improvement Grant to the City of Binghamton provided the City agrees to carry out the same the scope of work as has been approved by the DEC.

Steve Andrew seconded the motion

Motion carried 6/0

Jason Greene, P.E. from GHD presented the monthly Industrial Wastewater Pre-Treatment Program update. His firm is performing its annual inspections. No industries were found in non-compliance during the inspections performed in 2015. A discharge request was received from the former BAE Facility and is being reviewed. The Mountain Fresh Dairy facility may begin operations in February. Depending on sampling, the facility may be subject to surcharges. GHD will be preparing the annual biosolids report and annual IWWPP report in the coming month. Mr. Greene presented a draft memorandum detailing its evaluation of Potential Industrial Users in accordance with the pentannual Industrial Survey. Only one new discharge permit may be required, which is within the covered scope under GHD's contract.

(Jason Greene exited the meeting at 4:25 PM)

COMMITTEE REPORTS

Construction: Gene Hulbert, Sr. – nothing new to report

Gary Holmes reported that the BAF Restoration Project pre-bid conference was held today. A webinar will be presented by Kruger for potential bidders 01/26/16. Care in assembly of the nozzles is critical. Regarding the Flood Wall Project, the City is awaiting clearance by Corporation Counsel on the contract documents with Streeter Associates. Regarding the Digester No. 3 Leak Repair and Coating Project claim, Corporation Counsel has not completed its review of the materials provided by Jacobs. It was also noted that the Town of Vestal believes it has a substantial water leak along Vestal Road, which is resulting in the need to dewater substantial quantities from the BAF Demolition site. Regarding the TPS, Mr. Holmes confirmed that the City's intent is to have the valves identified for refurbishment by FEMA replaced due to non-availability of parts/repair kits. Mr. Holmes stated that he will be getting back to RAM-TECH on this.

Finance: Edward Crumb reported on the State Comptroller's audit. We are required to publish a legal ad and prepare a Corrective Action Plan. The format for both of these has been established by the Comptroller. The transition to the new group health insurance policy has gone smoothly except for a couple of address issues in the Excellus database, which have now been updated.

Edward Crumb made a motion for the Board to approve publication of a legal ad for announcing the availability for inspection of the audit per General Municipal Law Section 35.

Ronald Davis seconded the motion

Motion carried 6/0

Flow Management: Edward Crumb – nothing new to report

Ad Hoc: Ronald Davis – nothing new to report

Personnel: Steve Andrew – inquired as to the status of approval of financing for the 2016 obligations under the collective bargaining agreement as well as the raises and responsibility adjustments approved for salaried and management staff. These transfers were presented by Business Manager Charlie Pearsall at the City Council's January 6, 2016 Work Session and are scheduled to be voted-on January 20th. The Village Board approved the transfer for the salaried and management staff raises December 15th and approved the transfers for the collective bargaining agreement January 5th.

Correspondence – none

Old Business – It was noted that children had been observed playing on the pile of expanded clay shale BAF filter media stored at the Charles Street Business Park. Mr. Holmes stated that the media “has no value” to the BAF Restoration Project and, accordingly, need not be insured.

Privilege of the Floor – Messrs. Meaney and Taylor introduced themselves.

New Business

- 1) Regarding the Lime Stabilization and standby generator, Mr. Holmes stated that the City has directed GHD to include potential improvements in its design, but there has only been one meeting on solids handling and this work has not been included in any contract[s] scope of work yet.
- 2) Detailed discussion of proposed interim limits will be postponed to Executive Session.
- 3) Coordination is ongoing with the City of Binghamton Water Filtration Plant (WFP) regarding its slug discharges during construction. The warm weather so far this winter has allowed the WFP to continue to make discharges in order to lessen the solids loading that will be discharged in the Spring. The WFP is setting-up a meeting with GHD, which is the City’s selected design contractor, to discuss the scope of design for a sludge extraction system at the WFP.
- 4) Mr. Holmes reported that the Lead Agency held a meeting with Patrick Regan of HFC regarding insurance requirements and coordination with the Plant’s insurance. The City is awaiting Mr. Regan’s recommendations.
- 5) Mr. Crumb noted that there are five personnel vacancies, but only two have been posted. Mrs. Young reported that the Binghamton Civil Service Commission approved the additional Operator III “sleeves” [slots] in accordance with the Owner-approved 2016 Budget. She is working internally to fill the vacant slots. Also, persons on the respective Civil Service lists must be given first consideration in accordance with their respective rankings. There may be a Mechanics Assistant position that will need to be advertised.

Gary Holmes made a motion for the Board to go into Executive Session to discuss potential litigation.

Ronald Davis seconded the motion

Motion carried 6/0

The Board went into Executive Session at 4:57 PM

(Ray Standish exited the meeting at 5:13 PM)

(Marty Meaney exited the meeting at 5:30 PM)

Ronald Davis made a motion for the Board to exit Executive Session.
Edward Crumb seconded the motion
Motion carried 6/0

The Board exited Executive Session at 5:46 PM. No action was taken during the Executive Session.

The next meeting is scheduled for February 9, 2016 at 3:00 PM in the Conference Room of the Training and Office Building at the JSTP.

Gary Holmes made a motion to adjourn.
Ronald Davis seconded the motion
Motion carried 6/0

Meeting adjourned at 5:48 PM

Respectfully submitted,

Laura Lee Perkins
Transcriptionist

cc: Board Members
Mayor Rich David, City of Binghamton
Mayor Greg Deemie, Village of Johnson City
City Clerk, City of Binghamton
Village Clerk/Treasurer, Village of Johnson City
John Perticone, Esq.
Alfred Paniccia, Esq.
Chuck Shager, Fiscal Officer
Catherine Young, Superintendent
Brown & Brown Empire State
Haylor Freyer & Coon
Robert Bennett, P.E., Village of Johnson City, Engineer
Ray Standish, P.E., City of Binghamton, Acting Engineer
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